

The regular meeting of the Village of Cedar Rock was held at Cedar Rock Country Club at 11:30 a.m. on April 18, 2023.

**Call to Order:** Mayor Bob Floyd called the meeting to order.

**Attendance:** Present were Mayor Bob Floyd, Ernie McAteer, Mike Shows, Howard Edwards and Pamela Mayberry. Bill Griffin and Daniel Odom were unable to attend the meeting.

**Adopt Agenda:** Ernie McAteer made a motion to adopt the agenda; Mike Shows seconded; agenda approved.

**Approval of Minutes:** Howard Edwards made a motion to adopt the Minutes; Ernie McAteer seconded; Minutes approved.

**Committee Reports: Administrative:** Pam Mayberry informed Council that she completed the insurance renewal questionnaire this weekend for the Village's July 1<sup>st</sup> renewal. The only thing she wasn't able to update was to remove Howard Edwards under the roles tab and add herself under roles. Ms. Mayberry also informed Council that the Firewise Committee met last Thursday to discuss a new emergency notification system that the Village may want to consider learning more about.

**Finance:** Bill Griffin distributed financials and general ledger to Council prior to the meeting. Mr. Griffin was in Raleigh and unable to attend the meeting. Howard Edwards mentioned that the Council has not received an audit engagement letter thus far from Benson, Blevins and Associates. Mr. Edwards reminded Council that Stephanie stated that they may continue to do the audit provided that the Village is okay with them completing in November. Mr. Edwards will reach out to Stephanie to see if interested and if not see if they can suggest someone. Mayor Bob Floyd noted there was \$609,771.79 in the bank and sales tax collections are above budget thus far. **Transportation:** Ernie McAteer met with Tyler Sime and an engineer with West Consulting regarding drainage issues on Cedar Rock Estates Drive. They discussed possibly directing water to the other side of the road. Utilities lines are currently being marked to determine if utilities would be an issue. Looking at going down beside Ken Turner's house to connect down to a drain on the golf course. Mr. McAteer stated that the Village has discussed this drainage issue for a long time, but it may not be affordable to do because of utilities lines being an issue. Diversified Landscaping recently removed the debris caused by two trees that fell on Cedar Crest and Cedar Drive caused by a windstorm and fire a couple weeks ago. Mr. Sime will invoice the Village for the debris removal. Mr. McAteer discussed getting quotes from tree removal companies to clear rights of way from overhanging trees in the Village. Mr. McAteer is going to contact Tyler Sime to get an estimate to replace broken landscaping light fixtures at the main entrance. Diana McClinton mentioned a puddling issue at the speed bump near Dan Anderson's house, Mr. McAteer will assess what is causing the puddling. **Code Enforcement Report:** Mike Shows had no violations to report. **Planning Board:** Pam Mayberry mentioned that Mike McClinton was contacted recently by Julie Latos regarding a possible encroachment of her property by a neighbor. Daniel Odom contacted Ms. Latos to let her know it was not a Planning Board matter, but rather a civil matter as the encroachment did not impact the Village right of way. **ARP Report:** Howard Edwards distributed the ARP report to Council prior to the meeting. Mr. Edwards informed Council that WPCOG is not going to charge the Village the \$5,000 fee.

**Old Business: Bond Requirements:** Bill Griffin dropped off the bond application and Howard Edwards will review and submit. **Asphalt Patch Repair:** Ernie McAteer informed Council that Diversified Landscaping will be filling in potholes next Tuesday.

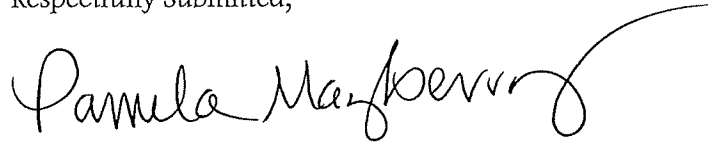
**New Business: Village Emergency Notification System:** Diana McClinton informed Council that Mike McClinton received a call from the County because of his being on the Firewise Committee informing him of a potential need to evacuate residents from the Village due to a fire that could spread to the Village. That call prompted the McClinton's to realize there was a need for a way to contact Village residents in

the event of an emergency, particularly in the event of an emergency when there is no power or cable. Someone with the County will attend a future Village meeting to discuss how their emergency phone notification system works and how the Village can access that system.

**Public Comment:** No public comments.

Meeting adjourned at 12:15 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Pamela Mayberry". The signature is written in black ink and has a long, sweeping flourish extending to the right.

Pamela Mayberry, Village Clerk

# **Village of Cedar Rock Council Meeting**

## **AGENDA**

**Tuesday, April 18, 2023**

**11:30 AM**

### **Order of Business**

- **Adopt Agenda**
- **Approval of the minutes**
- **Committee Reports**
  - Administrative – Pam Mayberry
  - Finance – Bill Griffin
  - Transportation - Ernie McAteer
  - Code Enforcement Report – Mike Shows
  - Planning Board - Pam Mayberry
  - ARP Report – Howard Edwards
  - Staff Report – Daniel Odom
- **New Business**
  - Village Emergency Notification System – Mike & Diana McClinton
- **Old Business**
  - Bond requirements
  - Asphalt patch repair
- **Public Comment**
- **Adjourn**