

Village Budget Meeting began at 10:30 am with the regular meeting of the Village of Cedar Rock following the Budget Meeting on April 19, 2022.

Attendance: Present were Mayor Bob Floyd, Howard Edwards and Pamela Mayberry, Bill Griffin attended via Zoom. Ernie McAteer was unable to attend.

Call to Order: Mayor Bob Floyd called the meeting to order.

Adopt Agenda: Pam Mayberry made a motion to adopt the agenda; Mike Shows seconded; agenda approved.

Approval of Minutes: Howard Edwards made a motion to adopt the Minutes; Mike Shows seconded; Minutes approved.

2022-2023 Budget: Howard Edwards distributed a draft budget ordinance and tax scroll to members of Council prior to the meeting. The budget meeting produced the attached Budget Ordinance (see attached final Budget Ordinance) to be approved at the June 21, 2022, public meeting.

Committee Reports: Administrative: No report. **Finance:** Financials were emailed to Council prior to the meeting for review and all line items are in budget. Howard Edwards informed Council that he needed to make a budget amendment to increase WPCOG Code Enforcement #2645 by \$200 to \$3,200 and decrease Advertising #610 by \$200 to \$500. Mr. Edwards also noted that he had added SLFRF – Roads and Maintenance #609 with a budget of \$10,000 for the work to be completed on Mountain Circle Drive across from Dr. Cook's property and Steve Huntley has included that same \$10,000 in the revenue budget. **Transportation:** No report. Howard Edwards informed Council that Tyler Sime had forwarded his monthly report to him, and Mr. Edwards forwarded to other members of Council. Mr. Edwards confirmed that Mr. Sime will begin working to repair the culvert and erosion issues across the road from Dr. Cook's property soon. **Firewise:** No report. **Code Enforcement Report:** Mike Shows advised Council that Kurt Willis filed suit in small claims to collect the civil penalty fees that the property owner on Stoney Brooke failed to pay and that the court date is April 22, 2022. Mr. Shows also reported that a citation was issued to the property owner on Lakeview Drive for overgrown grass.

New Business: NC Fuels Removal Program: Nelson Brookshire introduced Wesley Sketo, Mitigation Forester to explain the NC Fuel Removal Program. Mr. Sketo explained that the road-side debris removal is a free service provided by North Carolina Community Firewise Mitigation Grant. Mr. Sketo explained in great detail the eligibility requirements (see attached Fuels Removal Program Guidelines).

Old Business: Village of Cedar Rock Zoning Ordinance: WPCOG Update: Alison Adams with WPCOG presented to Council WPCOG's suggested changes to the Village's Zoning Ordinance in great detail. Ms. Adams informed Council that Section 82.C was added to include the Conservation Open Space Land Use. Ms. Adams pointed out Section 63 Undefined and Unlisted Land Uses which states that "...a use that is not defined and listed as a permitted use in the ordinance is not a permitted use by right." And pointed out 80.1 Permitted Uses which allows only single family dwellings and customary home occupation. Meaning since short term rentals are not listed under Section 80.1 they would not be permitted within the Village. Ms. Adams also informed Council that the Village would need to include a Fee Schedule in the budget. Ms. Adams will forward a sample Fee Schedule to Mr. Edwards. **Village of Cedar Rock Land Use Plan: Review Timeline:** Alison Adams stated that she would like to schedule a planning board subcommittee meeting the end of this month to review the draft Zoning Ordinance and plan a joint planning board and Council meeting for May 17, 2022, and ending with the public meeting on June 21, 2022.

Public Comment: Mr. Kenneth Turner stated he was attending to learn more about the NC Fuels Removal Program. Dick Mitchell asked if a printed version of the NC Fuels Removal Program could be sent out to

the residents to consider. Mr. Mitchell also inquired if the lot across from number 2's green was located within the Village of Cedar Rock, to which Mayor Floyd stated it was not and the Village had no control over the property. Mr. Sketo mentioned that should the Village have a need in the future for a buffer to hide the property that he could assist the Village.

Meeting adjourned at 1:00 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Pamela Mayberry". The signature is written in black ink and is positioned above the printed name.

Pamela Mayberry, Village Clerk

FISCAL YEAR 2022-2023 BUDGET ORDINANCE

JUNE 21, 2022

WHEREAS, pursuant to N. C. Gen. Stat. Sec. 160A-209, the Council of the Village of Cedar Rock may adopt an ordinance to levy taxes on property having a situs within the Village under the rules and according to the procedures prescribed in the Machinery Act (Chapter 105, Subchapter II).

BE IT ORDAINED BY THE BOARD OF COUNCILMEN OF THE VILLAGE OF CEDAR ROCK, NORTH CAROLINA:

The following estimated fund revenues and departmental expenditures are approved and appropriated for the Village of Cedar Rock's operation for the Fiscal Year Beginning July 1, 2022 and ending June 30, 2023.

SECTION 1: FISCAL 2022-2023 BUDGET

REVENUE

Property Tax Revenue (Village Road Fund)	\$ 33,443.00	
Property Tax Revenue	\$ 66,886.00	
Sales & Use Tax Revenue	\$ 62,000.00	
Powell Bill Allocation	\$ 16,000.00	
Franchise & Utility Tax Distribution	\$ 14,500.00	
Caldwell County Vehicle Tax	\$ 5,000.00	
Caldwell. Co. Veh. Tax (Road Fund)	\$ 2,500.00	
Solid Waste Revenue	\$ 200.00	
Interest Income	\$ 100.00	
SLFRF Revenue	\$ 50,000.00	
Total without Fund Balance		\$ 250,629.00
Appropriated Fund Balance	\$ 29,821.00	
TOTAL REVENUE		\$ 280,450.00

EXPENDITURES

ADMINISTRATION

SLFRF Administrative Expense	\$ 5,000.00
Beautification	\$ 1,000.00
General Maintenance and Repair	\$ 2,000.00
Audit and Accounting	\$ 14,000.00
Contracted Services	\$ 1,200.00
WPCOG Code Enforcement	\$ 3,200.00
Dues	\$ 1,700.00
Legal and Professional	\$ 2,000.00
Meetings and Conventions	\$ 3,000.00

Website	\$	1,000.00	
Office Expense	\$	500.00	
Internet	\$	1,800.00	
Utilities-Power	\$	2,500.00	
Advertising	\$	700.00	
Election costs	\$	4,000.00	
Insurance	\$	3,500.00	
Bank Fees	\$	200.00	
Postage	\$	500.00	
Rent	\$	6,000.00	
Admin-Collection Fees	\$	3,000.00	
Travel and Training	\$	500.00	
Utilities-Water	\$	300.00	
Total Administration			\$ 57,600.00

CULTURAL & RECREATIONAL

Public Support	\$	4,750.00	
Total Cultural & Recreational			\$ 4,750.00

PUBLIC SAFETY

Security Expense (Patrols)	\$	15,600.00	
Security Camera Maintenance	\$	2,000.00	
Total Public Safety			\$ 17,600.00

PUBLIC WORKS

Garbage/Recycling (Republic)	\$	37,500.00	
Total Public Works			\$ 37,500.00

TRANSPORTATION

Road & Right of Way Maintenance	\$	75,000.00	
Snow Removal	\$	15,000.00	
Leaf Pickup	\$	12,000.00	
Powell Bill Funds	\$	16,000.00	
SLFRF Road Building and Maintenance and Other Infrastructure	\$	45,000.00	
Total Transportation			\$ 163,000.00

TOTAL EXPENDITURES \$ 280,450.00

TOTAL EXPENDITURES AND RESERVE: \$ 280,450.00

SECTION 2: AD VALOREM TAXES:

Pursuant to N. C. Gen. Stat. Sec. 160A-209(d), an Ad Valorem tax rate of twenty cents (\$0.20) per hundred dollars (\$100) valuation of taxable real property as listed for taxes as of January 13, 2022 and personal property per the most recent revaluation, is hereby levied and established as the official tax rate for the Village of Cedar Rock for the fiscal year 2022-2023, one third being allocated to the Village Road Fund. The rate is based upon a total projected valuation of \$50,928,168 and an estimated collection rate of 98.5%. The purpose of the ad valorem tax is to raise sufficient revenue to assist in financing necessary municipal government operations in the Village of Cedar Rock.

SECTION 3: DOCUMENTATION:

Copies of this ordinance will be kept on file at the office of the Village of Cedar Rock located in the clubhouse of Cedar Rock Golf & Country Club. Copies shall be furnished to the Village Clerk and Budget Officer to provide direction in collection of revenues and disbursement of Village funds.

SECTION 4: SPECIAL AUTHORIZATION:

Councilman Bill Griffin shall serve as Budget Officer.

The Budget Officer shall be authorized to reallocate departmental appropriations among the various expenditures within each department not to exceed \$2,000. Notification of all such transfers or amendments shall be made to the Board of Councilmen at the next regular meeting following the effective date of the transfer.

Adopted on this the 21st day of June, 2022

Honorable Robert Floyd, Mayor
Village of Cedar Rock, North Carolina

ATTEST:

Councilman

Fuels Removal Program Guidelines



Purpose

The intent of the Fuels Removal Program is to reduce wildfire risks by providing a road-side debris pile removal service. This is a free service to communities / homeowners within North Carolina. This program is funded by the North Carolina Community Firewise Mitigation Grant.

Eligibility Requirements and Program Limitations

All applications must be received by December 17th. Communities must have a minimum of 20 piles, but no more than 50 piles to apply. Prior to a contractor arriving onsite, homeowners must assemble debris piles within 5 feet of roadsides.

Pile Guidelines

- Piles should be large, but not exceed 4 feet tall, 4 feet wide, and 8 feet deep.
- Piles must be placed within 5 feet of roadway, but not touching the road.
- Piles must not impede water drainage or traffic.

Debris Guidelines

- All debris will be hauled off and disposed of by contractor at their expense.
- The only exception is if the contractor chips the debris and the community agrees to on-site disposal.

Restrictions

- No logs/branches greater than 6 inches in diameter.
- No construction or other man-made materials.
- No lumber, fence posts or signs.
- No roots, root wads, stumps, or anything that grows below the soil.
- No materials that contain dirt, sand, gravel or rocks.
- No materials that contain string, metal (nails, screws, fencing) or other man-made materials.
- No herbaceous / non-woody plant material. IE: vines, weeds, grass clippings
- No invasive species. Common list can be found at: www.ncforestservice.gov/forest_health/invasives.htm

Application / Approval Process

1. Resident Leaders submit applications to the N.C. Forest Service by December 17th.
 - Each participating homeowner is identified by number on the Fuels Removal Program Participant Log and map.
 - The submitted map must include numbered labels of each participant's property, which match the participants by number on the Fuels Removal Program Participant Log.
2. N.C. Forest Service will rank projects. Preference is given to Firewise communities, communities that have been assessed with high risks, communities within Community Wildfire Protection Plan (CWPP) Areas of Concern, etc.
3. N.C. Forest Service will notify selected communities and begin bidding out to contractors.
4. Once contracts are awarded, communities will be notified of POC and be given pile construction deadline.
5. Contractors will have 45 days from date of award to complete debris removal, beginning in March 2022.

Questions concerning this Fuels Removal Program may be emailed to wesley.sketo@ncagr.gov.

Village of Cedar Rock Council Meeting

AGENDA

April 19, 2022

10:30 AM

Order of Business

- Adopt Agenda
- Approval of the minutes
- 2021-2022 Budget Review 10:30 AM – 11:30 AM
- Committee Reports
 - Administrative – Pam Mayberry
 - Finance – Howard Edwards
 - Transportation - Ernie McAteer
 - Code Enforcement Report – Mike Shows
- New Business
 - NC Fuels Removal Program – Wesley Sketo, Mitigation Forester
- Old Business
 - Village of Cedar Rock Zoning Ordinance Revision – Review proposed WPCOG update – Alison Adams, WPCOG
 - Village of Cedar Rock Land Use Plan – Review timeline
- Public Comment
- Adjourn