

The regular meeting of the Village of Cedar Rock was held at Cedar Rock Country Club at 11:30 a.m. on February 15, 2022.

Attendance: Present were Mayor Bob Floyd, Ernie McAteer, Bill Griffin, Mike Shows, Howard Edwards and Pamela Mayberry.

Call to Order: Mayor Bob Floyd called the meeting to order.

Adopt Agenda: Pamela Mayberry made a motion to adopt the agenda; Ernie McAteer seconded; agenda approved.

Approval of Minutes: Howard Edwards made a motion to adopt the Minutes; Bill Griffin seconded; Minutes approved.

Committee Reports: **Administrative:** No report. **Finance:** Howard Edwards distributed financials to Council prior to the meeting. Council had no questions regarding the financials. Mr. Edwards proposed the following Budget Ordinance Amendment: increase budget for account #761 (Admin Cty Collection fee) by \$800 to \$3,000; decrease budget for account #1727 (General Maint & Office Cleaning) by \$800 to \$1,200; increase budget for account #600 (Public Support) by \$3,750 to \$4,750; decrease budget for account #1735 (Road & Right of Way Maint) by \$3,750 to \$71,250; Council approved. Mr. Edwards advised Council that the Village received \$17,478.10 in Powell Bill funds and the Village only had \$14,000 budgeted for Revenue and Expense. Mr. Edwards will reach out to Stephen Huntley for direction on whether the Village needs to do something or if Mr. Huntley will do a journal entry to correct at the end of the year. Mr. Edwards presented to Council a Letter of Agreement from Benson, Blevins & Associates for the Village audit. Mr. Edwards made a motion that Council accept their Agreement and their flat fee of \$7,700; Mike Shows seconded the motion; motion approved. Mr. Edwards stated that with regard to ARP funds the Village may need professional assistance from Sherry Long with WPCOG going forward, as Ms. Long is more educated on the matter. **Transportation:** Ernie McAteer updated Council on quotes for this year's fireworks display. Mr. McAteer stated that the Star Fire quote came in at \$8,800 and Zambelli's quote was \$7,500 for the same show as prior years. Mr. McAteer made a motion that Council approve the contract with Zambelli scheduled for Sunday, July 3rd at a cost of \$7,500; Pam Mayberry seconded; motion approved. Mr. McAteer advised Council that the speed bumps have been ordered and will be installed when they come in. Mr. McAteer stated that a new breaker at the West Entrance had to be repaired recently by Brett Aldridge and while Mr. Aldridge was on site, he noticed a lamp post at the West Entrance that was hanging over, and he will remove, repair and reinstall. Mr. McAteer stated that Mr. Aldridge will also repair the lamp damaged by Mountain Crest's employee on Mr. Vue's property. Mr. McAteer also mentioned that since the breaker was replaced that all the cameras are currently not in operation, Turn Key Audio is coming out tomorrow to see what the issue is. Mr. McAteer and Tyler Sime recently drove through the Village to start prioritizing drainage problems. They recommended to Council the following repairs: 1) Rework drainage ditch across from Richard Crump on Cedar Drive; 2) Excavate ditch across from Randy Dula; 3) Water standing in road at bottom of hill at Green Tee Drive; 4) Erosion in ditch line at Champion Lane that needs to be repaired with rock. 5) Across from David Cook there is a culvert that has been damaged and the road is eroding two or three feet from the paving. Probably the job that needs to be done first and could take several thousand dollars to repair; 6) Need to blow out the culvert below the rock at Don Edward's house where the truck damaged at the corner of Mountain Circle and Cedar Drive. 7) Excavate the ditch at Pam Mayberry; 8) Need to create an inlet with boulders where sink hole was repaired in front of Lucas Duggins. They anticipate a total of \$10,000 to 12,000 for all projects. Mike Shows suggested taking pictures before and after repairs. **Code Enforcement Report:** Mike Shows contacted Kurt Willis inquiring how the Village can enforce residents paying fines incurred for code violations. Mr. Willis suggested the Village file a suit in small claims at a cost of \$96 filing fee and \$30 fee for service by Sheriff per defendant. Mayor Bob Floyd

suggested that before filing suit that a certified letter be sent to the resident stating if not received by a set date a small claims action will be started.

New Business: No new business came before the meeting.

Old Business: Landscaping & Contractors Vehicles: Mayor Bob Floyd asked that Pam Mayberry send out an email to all the residents of the Village requesting that all landscaping and general contractors park in the resident's driveway going forward for safety reasons.

Village Land Use Plan: Mayor Floyd reminded Council of the need that a sub-committee be appointed to work with WPCOG on the Village's Land Use Plan. Pam Mayberry made a motion that the Planning Board be appointed to serve as the sub-committee with WPCOG; Howard Edwards seconded; motion approved. Mayor Bob Floyd invited Council to attend a Planning Board meeting scheduled for February 25 to review the suggested revisions to our Zoning Ordinance and start working on the Village Land Use Plan.

Firearms Ordinance Revision: At the prior month's meeting it was suggested that Council review other municipalities Firearms Ordinances to see how they compared to the Village Firearms Ordinance. Pam Mayberry checked websites of all the surrounding municipalities and found the majority had no Firearms Ordinances at all and those that did were generally one sentence. It was noted by Mayor Floyd that the March 1, 2004, Firearms Ordinance did not appear to be recorded. Ms. Mayberry will check public records to confirm whether it was ever recorded or not. Someone on Council asked if there is documentation that confirms there is not hunting allowed within the Village. Pam Mayberry stated she would research documents and see if she can answer that.

Public Comment: No public comments.

Meeting adjourned at 1:10 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Pamela Mayberry".

Pamela Mayberry, Village Clerk

Village of Cedar Rock Council Meeting

AGENDA

February 15, 2022

11:30 AM

Order of Business

- Adopt Agenda
- Approval of the minutes
- Committee Reports
 - Administrative – Pam Mayberry
 - Finance – Howard Edwards
 - ARP Reporting
 - Transportation - Ernie McAteer
 - Code Enforcement Report – Mike Shows
 - Civil penalty procedure
- New Business

- Old Business
 - Landscaping and Contractor Vehicles – Parking on Street
 - Village of Cedar Rock Land Use Plan – Planning Board (Feb. 25 – lunch mtg)
 - Firearms Ordinance Revision
- Public Comment
- Adjourn