

The regular meeting of the Village of Cedar Rock was held at Cedar Rock Country Club on December 17, 2024, beginning at 11:30 a.m.

Call to Order: Mayor Bob Floyd called the meeting to order at 11:52 a.m.

Attendance: Present were Mayor Bob Floyd, Mike McClinton, Pamela Mayberry, Mike Shows, Ernie McAteer, Josh Anthony and Daniel Odom.

Adoption of Agenda: Ernie McAteer made a motion to approve the agenda; Mike McClinton seconded; agenda approved.

Approval of Minutes: Mike Shows made a motion to approve the minutes; Ernie McAteer seconded; minutes approved.

Committee Reports: Administrative: Pam Mayberry made a motion that the Village adopt the Village Council Meeting Schedule for 2025; Ernie McAteer seconded; motion approved.

Finance: Daniel Odom informed Council that all items with regard to the financial report are in good standing. Mr. Odom stated that Council needs to approve a budget amendment to amend the general fund to decrease Solid Waste Revenue: ARP/SLFRF \$13,365 and expense Transportation \$10,480 and Public Works – Solid Waste: ARP/SLFRF \$3,083 to reconcile with fiscal year 2024 audit. Mike Shows made a motion to approve the budget amendment as presented; Mike McClinton seconded; motion approved. Mr. Odom explained that since Makayla Pannell is now the Village's finance officer by North Carolina Statute she is required to be able to sign checks and other necessary financial documents for the Village. Going forward Ms. Pannell will be the first signer of checks with Mayor Floyd signing second and Pam Mayberry would become an alternate signer after Mr. Floyd. Pam Mayberry made a motion to adopt the Resolution to Amend Financial Appointments and Authorized Check Signers; Mike McClinton seconded the motion; Resolution adopted. Pam Mayberry informed Council that following last month's meeting she reached out to Jim Hart, General Manager of Cedar Rock Country Club to inquire what the \$125 trash fee was that the Village was being invoiced for, to which Mr. Hart replied he only knew that the Village had always paid it but didn't know what it was for. Pam Mayberry made a motion that the Village stop paying the \$125 trash service fee to Cedar Rock Country Club until the General Manager can explain what the Village is paying for. Mayor Floyd stated that the Village entered into a contract with the Club many years ago and the Minutes should reflect what the fee is for. Mayor Floyd asked Ms. Mayberry to see if she can find anything in the Minutes. **Transportation:** Ernie McAteer said that Tye Sime is working on landscaping lighting at the guardhouse. Mr. McAteer said that Mr. Sime did have to hire an electrician for some wiring that became necessary, but Mr. McAteer stated that expense had been factored into the quote. Mr. McAteer stated that Mr. Sime should get the trees and debris left by Duke Energy moved to the side of the road so that it can be picked up by the contractors working with the State in the next couple weeks. Mr. McAteer stated that Mr. Sime will be billing the Village as the debris is not within the Village's right of way. Mr. McAteer stated that he reached out to Griffin Security to see if they were interested in cleaning the guardhouse bathrooms instead of Cedar Rock Country Club's employees. Mr. McAteer stated that they were willing to clean the bathrooms and would also clean the guardhouse and clean the windows for the \$50 monthly fee beginning in January. Mr. McAteer stated he would need to purchase cleaning supplies for Griffin. Josh Anthony made a motion to approve Griffin Security cleaning the guardhouse for a fee of \$50 monthly beginning in January; Mike Shows seconded; motion approved. Mayor Floyd will notify Cedar Rock County Club to remove the cleaning charge from their invoice beginning in January 2025. Mr. McAteer stated that the 4th of July is on a Friday in 2026, and he would like to reach out to Zambelli in mid-January to try to get a date for Saturday the 5th, with Sunday the 6th as a possible rain day. Mayor Floyd mentioned that he had received a text from a new resident regarding what options were available to residents for yard debris removal. Mayor Floyd reminded Council that this issue comes before Council on a regular basis but thus far Council hasn't come up with

a solution. Mayor Floyd suggested that Council think about possible solutions for this service in the future to discuss at a future meeting. Mr. McAteer will reach out to Tyle Sime for a scheduled yard waste removal on a monthly or quarterly basis for Council to consider. **Code Enforcement:** No report. **Planning Board:** No report. **Staff Report:** Daniel Odom distributed his Administrative Staff Report to Council prior to the meeting. Mr. Odom reminded Council that as a result of the Village's Fiscal Year 2023-2024 annual budget being out of balance from an over-expenditure in the general fund that the Village is required to send a letter to the North Carolina Local Government Commission to explain what actions the Village would be taking in the future to insure all future annual budgets will not be out of budget. Mike Shows made a motion that Council sign and submit the letter; Ernie McAteer seconded, and all members of Council signed the letter. Mr. Odom reviewed the Tidal Basin Consulting Contract with Council and stated that the main purpose of the contract is to gain their assistance with working with FEMA on obtaining funding for culvert repairs. Mr. Odom explained that the representative with Tidal Basin will work with him and the Village during the FEMA process to be sure that the Village says all the right things to get the funds approved. Mr. Odom and others will do a walk thought of all the Village's culverts prior to FEMA doing their inspections in January.

Old Business: No old business.

New Business: No new business.

Public Comment: No public comment.

Ernie McAteer made a motion to adjourn the meeting; Mike McClinton seconded and the meeting was adjourned at 12:38 p.m.

Respectfully Submitted,



Pamela Mayberry, Village Clerk