

Village of Cedar Rock

Minutes

The regular meeting of the Village of Cedar Rock was held at Cedar Rock Country Club at 11:30 a.m. on November 19, 2024.

Call to Order: Ernie McAteer called the meeting to order at 11:42 a.m.

Attendance: Present were Daniel Odom, Pamela Mayberry, Mike Shows, Ernie McAteer, Josh Anthony and Mike McClinton. Mayor Bob Floyd was unable to attend.

Adoption of Agenda: Josh Anthony made a motion to adopt the agenda; Pam Mayberry seconded the motion; agenda adopted.

Approval of Minutes: Pam Mayberry made a motion to approve the Minutes; Mike McClinton seconded the motion; minutes approved.

Misty Watson attended the meeting and reviewed the Audit Report. Ms. Watson stated the Village received a clean report. Pam Mayberry made a motion to approve the audit; Mike McClinton seconded the motion; motion approved.

Committee Reports: Administrative: Pam Mayberry-nothing to report. **Finance:** Daniel Odom pointed out that the financial statement for November is based on the July 1st Budget however, all budget amendments have not yet been entered into the new system. The December financial statement will include all amendments. Daniel Odom stated the Village's fund balance is still strong with well over \$270,000 in cash on hand, \$400,000.00 in CDs at First Horizon, and all individual line items are tracking properly. Pam Mayberry discussed the necessity of maintaining a physical office. There seems to be an opportunity to save approximately \$6,000 annually if it can be confirmed that the physical office is no longer required. Based upon her research a website may qualify as an office. Ernie McAteer asked Daniel Odom to confirm the necessity of a physical office and it can be discussed at the next meeting. Pam Mayberry raised concern about the \$125.00 monthly charge for garbage collection, especially since the village has a contract with Republic Services. Pam Mayberry will email Mayor Bob Floyd for further investigation. The council discussed the infrequency of cleaning for the guardhouse and proposed exploring alternative solutions, including potentially having the security personnel handle some of the cleaning tasks. Ernie McAteer will look into the matter. **Transportation:** Ernie McAteer said that Tyler Sime will be putting up Christmas lights at the main entrance on Friday after Thanksgiving. Ernie McAteer mentioned that Tyler Sime has landscape lights on hand and will have them up before Christmas. Ernie McAteer also said Tyler Sime has reworked the ditch on Stoneybrook but has not sowed grass yet. Tyler Sime will sow the grass before Thanksgiving. **Code Enforcement Report:** Mike Shows stated that Kurt Willis has ridden through the neighborhood weekly and there is nothing to report. **Planning Board:** Pam Mayberry-nothing to report. **Staff report:** Daniel Odom reviewed staff report. The council received updates on the progress of debris removal following Hurricane Helene, noting that the current contractor is behind schedule. Discussion included the challenges of managing these contracts and the expected timeline for completion. Updates were provided on the extensive damage to culverts, with an estimated cost of \$680,000 for necessary repairs. The process for obtaining FEMA funding and the challenges associated with it were discussed in detail. There was a focus on ensuring that repairs and debris removal are carried out efficiently and with minimal disruption to residents. The need for a clear timeline and milestones was emphasized. The

staff report highlighted ongoing and upcoming projects, including landscaping and maintenance tasks. Daniel Odom proposed a budget amendment to move \$6,000.00 to line item 4120 Audit and Accounting fees for the two physical year audits to pay this year. He also proposed a motion to change the July budget to the nearest dollar amounts. Mike Shows made a motion to transfer \$6,000.00 to 4120; Mike McClinton seconded; motion approved. Pam Mayberry made a motion to change July budget to the nearest dollar amounts; Mike Shows seconded; motion approved. Daniel Odom said the Village will have to submit a response to the LGC for an audit. Daniel Odom said he has a response drafted and will email to council members for review with the goal to approve the response at the December meeting and submit to LGC at that time.

Meeting adjourned 12:27 pm

Respectfully Submitted.

Beth Bess, Village Clerk