

The regular meeting of the Village of Cedar Rock was held at Cedar Rock Country Club at 11:30 a.m. on September 17, 2024.

Call to Order: Mayor Bob Floyd called the meeting to order at 11:34 am.

Attendance: Present were Mayor Bob Floyd, Ernie McAteer, Mike McClinton, Mike Shows, Pamela Mayberry of Council and Daniel Odom with WPCOG.

Adoption of Agenda: Ernie McAteer made a motion to adopt the agenda; Mike McClinton seconded the motion; agenda adopted.

Approval of Minutes: Ernie McAteer had two corrections to the August minutes; the first sentence under Transportation should be replaced with the following sentence: "Ernie McAteer stated that Mountain Crest is still working on the sinkhole at Scott Grogan's." Daniel Odom stated that under Public Comment that the last name Knight referred to five times under Public Comment should be "Nida". Ernie McAteer made a motion to approve the amended minutes; Mike McClinton seconded the motion; minutes approved.

Council Member Bill Griffin Resignation: Mayor Floyd reminded Council that because of Bill Griffin's new position with the Alexander Board of Education that he is required to be a resident of Alexander County, and therefor Mr. Griffin is asking Council to accept his resignation from the Council and as Finance Officer; Mike Shows made a motion to accept Mr. Griffin's resignation; Mike McClinton seconded the motion; motion approved. Mayor Floyd will send out something to Mr. Griffin thanking him for his service on the board.

Committee Reports: Administrative: Pam Mayberry stated that the Firewise Committee met recently and set the date for the required annual public Firewise meeting for October 8th at 10 am. The invitation has been posted on the Village website and Ms. Mayberry will remind Jim Hart to post the same invitation to attend the meeting on Cedar Rock Country Club's Newsletter.

Finance: Financials were distributed to the Council at the beginning of the meeting for August 31, 2024. The Village has \$263,427.47 in the checking account and an additional \$400,000.00 in two certificate of deposits at First Horizon Bank. **Transportation:** Ernie McAteer stated that he received a quote from Tyler Sime with Diversified Landscaping for new landscape lighting at the gate house entrance. Mr. McAteer stated if no electrical work is needed the quote would be \$10,890 and no more than \$12,890 if some electrical work is necessary. Mike Shows made a motion to approve the lighting project at a cost of between \$10,890 to \$12,890; Mike McClinton seconded the motion; motion approved. Mr. McAteer stated that he had been made aware of a damaged sign by a resident recently, and he patrolled the neighborhood to find that there were several signs that either needed repair, replaced or painted. Mr. McAteer will reach out to Action Sign for a bid on updating and replacing the signs. Mr. McAteer said that he had spoken with Mike Willis this morning and he hasn't yet placed a camera down the culvert in front of Scott Grogan's home and stated that since Volkert is close to giving their evaluation of the culverts within the Village that the Village wait for Volkert to look at that culver. **Code Enforcement**

Report: Mike Shows said that he talked with Curt Willis and a yard that had been a problem has since been mowed. No current issues to report to Council. **Planning Board:** Pam Mayberry mentioned that the Pennell project is ongoing and the Pennell's state that it is a slow process. **Staff Report:** Daniel Odom stated that since the last review of the Village of Cedar Rock Right-of-Way Maintenance Policy the updated policy clarifies the Village's responsible for all infrastructure with the Village of Right-of-Way and infrastructure and assets on private property are the responsibility of the private property owner. Pam Mayberry made a motion to adopt the Village of Cedar Rock Right-of-Way Maintenance Policy; Ernie McAteer seconded; Right-of-Way Maintenance Policy adopted. Mr. Odom stated all audit documents have been submitted to the auditor and the WPCOG Finance team are on track for the October 1 start date for WPCOG Finance team to take over the Village's financial responsibilities. Mr. Odom informed Council that the Letter of Interest for the replacement of the Village's six identified critical culverts project will be submitted by October 2nd. The NC Emergency Management Panel will review the Letters, and the Village will be informed on October 21 if invited to submit a complete application. Mr. Odom distributed the attached two sign options for Council to review. Mr. Odom stated that the Town of Granite Falls would be happy to demo their signs sometime in October.

Public Hearing – Signage Profanity Policy: Mayor Bob Floyd asked if someone would open the public hearing for discussion of the Signage Profanity Policy. Mike Shows made a motion to open the meeting to the public; Mike McClinton seconded; opened for public comment. After no comment from the public Mike Shows made a motion to close the public meeting; Mike McClinton seconded; public meeting closed. **Adopt New Signage Profanity Policy:** Ernie McAteer made a motion that the Signage Profanity Policy be approved; Mike Shows seconded; policy adopted, and the Signage Profanity Policy will be incorporated by reference into the Village's Zoning Ordinance and have the full enforcement powers as the Zoning Ordinance.

Old Business: There was no old business not already addressed in these minutes.

New Business: New Finance Officer: A representative with WPCOG gave an overview of the accounting system they use and explained the advantages over our current accounting system, being mainly the delays in Council having access to financial information in a timely manner. She stated that one improvement is a separate system that they operate that allows for uploading invoices electronically for faster processing in real time. Mr. Odom will upload the invoices as they come in, then any invoices in the system will be approved the following Monday by noon and checks sent out for those approved invoices that week. Pamela Mayberry made a motion that Council approve Makayla Pannell as the new finance officer for the Village; Mike McClinton seconded; motion approved. **Administer of Oath of Office:** Pamela Mayberry administered the Oath of Office for Makayla Pannell as the new finance officer. **Amended Caldwell County Animal Care Enforcement Ordinances:** Mayor Bob Floyd inquired if Council

had a chance to review the updated Caldwell County Animal Care Enforcement Agreement that Caldwell County adopted in May of 2024. Mike Shows states his concerns about some of the strong language in the Ordinance where a family dog can be removed from the home and did the Village want to consider adopting without public comment. It was agreed that Council take additional time to review the Agreement.

Public Comment: No comments.

Meeting adjourned at 12:30 p.m.

Respectfully Submitted.

A handwritten signature in cursive script that reads "Pamela Mayberry". The signature is written in black ink and has a long, sweeping tail that extends to the right.

Pamela Mayberry, Village Clerk